Draft minutes: Common harmonised Nordic retail market - Message format, content and interface **Date:** Tuesday June 18th and Wednesday June 19th, 2013 **Time:** 10:00 - 17:00 and 09:00 – 16:00 **Place:** Edisys offices in Oslo	**Nordic Ediel Group**
June 28th, 2013	

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Attachment:

Project plan - Draft v5 20130618.docx
see item 2, Project plan

Useful links:
Harmonised Model for Supplier Switching, NordREG, June 2013
ebIX Business Requirements for Change of supplier v3r1A 20110818.pdf
ebIX Business Requirements for End of supply v3r1A 20110818.pdf
ebIX Business Requirements for Notify MP Characteristics v3r1B 20120520.pdf
ebIX Business Requirements for Query MP Characteristics v3r1A%

1 Approval of agenda

The agenda was approved

2 Project plan

The project plan was reviewed and updated, see embedded document (double-click on the "Word icon" above). The project plan will be finally approved at the next meeting.

3 Election of convenor

Jan Owe was elected as project convenor – Congratulations!

4 How to deal with national reference groups

- In Norway the national reference group will be NEE
- In Sweden the national reference group will be Elmarknadsutveckling
- In Denmark the national reference group will be the "Danish expert panel".
- In Finland the national reference group will be the "Retail Market process development group"

The project group's responsibility was discussed and the following proposed:

- The input for the national reference groups will be the draft documents from this project group
- At the end of each project group meeting a list of questions for the national reference groups should be made (as a PowerPoint presentation)
- The members of this project group should verify that national reference groups are held

5 Review of NordREG Harmonised Model for Supplier Switching

The NordREG Harmonised Model for Supplier Switching, see Harmonised Model for Supplier Switching, was reviewed with the following comments:

- It was noted that the NordREG report opens for having national specialities, such as different time frames for change of supplier.
- In Denmark and Sweden the change of supplier process must include change of Balance Suppliers connected to a Production Metering Point.
- In Denmark it will be possible for the Consumer to cancel a supplier switch up to a year after the switch, directly in the DataHub.
- We will assume that time, such as time when a change of supplier takes effect, will be referenced in *local time*:

CET	Central European Time = UTC + 1
CEST	Central European daylight Saving Time = UTC + 2
GMT	Greenwich Mean Time, in practice the same as UTC
UTC	Universal Time Coordinated, in practice the same as GMT
Local time	UTC + time zone. In central Europe the local time is CET during winter and CEST during summer.
Normal time	UTC + time zone. In central Europe the normal time is CET all year around.

- In the switching report, chapter 2.1.2. "Supplier information gathering on existing contract terms (Optional)" it is stated that;
  - "*This is an optional recommendation for each country to decide on. If implemented it should be coordinated on a Nordic level*".

    Only Finland has a process for checking contract terms, i.e. Finland use Z05 and Z08 to check if there is a valid fixed term contract on the metering point

  - It is also stated: "In case the customer is unaware of his or her contract terms the new supplier could assist the customer in gathering this information. Especially in markets

where long term contracts are common it could be beneficial if the new supplier could get this information easily from one place, like the national point for information. The new supplier will then immediately be able to inform the customer about the risk of fees and help the customer set an optimal date for switching. This could increase customer friendliness and efficiency.

Request for contract information is today only implemented in Finland. This may be a national Finish extension.

- Pre switch checking is implemented in different ways in each country;
    - On-line request to the DataHub in Denmark
    - NUBIX in Norway
    - Request/response using PRODAT/Z01 and PRODAT/Z02 in Sweden
    - Finland has implemented a simple online metering point database, where actors can make queries with the exact address of the metering point. So it is somewhat corresponding to NUBIX but much more simple.

  How to "coordinate on a Nordic level"? We will start with comparing input to and output from the current national systems.

- In appendix II, page 15, in the switching report it is stated: "*The DSO sends message with **Meter reading at the switching date +/- 5 days** at the latest 9 days after switching date, to the new and the old Balance Supplier*".
    - In all the Nordic countries a meter reading is estimated on the switch date, if needed.
        - In all the countries, except for Norway both hourly volumes and meter stands (monthly, yearly…) are sent from a "continuous settled" Metering point.
        - In Norway there is not sent meter stands for "continuous settled" Metering point
    - Does the statement above mean that an actual meter reading must be obtained +/- 5 days, or that it no longer is a need to estimate at the actual switching date?
    - Markus noted that he suppose it means that the actual manual reading should be done in +/-5 days. Any way the majority of the readings will be done remotely at the time of the switch in the future. If neither of those are possible, then the reading should be estimated latest 9 days after the switch when it has to be sent to the old and new suppliers. I dont see any point in estimating the reading before the switch?!
    - This contradicts with the current Norwegian rule that a change of supplier is rejected unless there is an actual meter reading available between 20 to 6 working days before the switch.
- We will assume that ebIX® XML documents will be used as the format for document exchanges.

During this item Markus mentioned that there is another industry driven group under establishment that will work with detailing of the Nordic retail market processes. Ove will clarify the status of this group with Jan Pedersen.

Conclusions (to be reviewed):

- We may have national specialities in the final BRS
- The change of supplier process will include change of suppliers connected to a Production Metering Point.
- Time, such as time when a change of supplier takes effect, will be referenced in *local time*

Questions for NordREG and/or the steering group:

- Can we specify common content of the *pre-switch checking process*, but still use national means of communication (DataHub, NUBIX, PRODAT/Z01 and Z02)?
- In appendix II, page 15, in the switching report it is stated: "*The DSO sends message with **Meter reading at the switching date +/- 5 days** at the latest 9 days after switching date, to the new and the old Balance Supplier*". Is the meaning that an actual meter reading must be obtained +/- 5 days, or that it no longer is a need to estimate at the actual switching date?
- When the term "day" is used in the switching report, shall this be interpreted as "working days" or "calendar days"?

Questions to be solved in the project group:

- We need to harmonise technical attributes, such as:
  - Message ID (Document ID)
  - Roles (Sender, Receiver, Business Process Role)
  - Request for Acknowledgement
  - Document Type
  - Business Reason
  - Creation Date
  - Business Function (original, new, change, delete…..)

Homework:

- Each country should make a list over the content of the request and the response documents in the national pre-switch checking process (Supplier information gathering on existing contract terms (Optional)):
  - Do we need information on Elspot area, or can we use MGA?
- Norway will clarify with NVE if the Norwegian rule that a change of supplier shall be rejected in no actual meter reading is available between 20 to 6 working days before the switch, will be changed or if this shall be stated as a Norwegian speciality
- Sweden and Finland should discuss the need for acknowledgements

6 Start on the Change of Supplier part of the BRS

After review of the switching report, the ebIX® change of supplier process was reviewed and the national additions to the ebIX® model was listed in a table for each document. The following comments were noted:

- Finalising the table explaining national additions will be done as homework and a review will be put at the next agenda
- We will start with comparing input to and output from the current national systems for the *pre-switch checking process* (Supplier information gathering on existing contract terms (Optional))
- In Sweden the response to a request for change of supplier (APERAK) shall be sent latest within 30 minutes and the response (PRODAT/Z04) shall be sent within three days
- Denmark is using structured address fields, while the other countries are using traditional EDIFACT fields, Name one, Name two, Address line one, Address line two and Address line three. In UN/CEFACT CC library both ways are possible.

Relevant ebIX® documents:

- ebIX Business Requirements for Change of supplier v3r1A 20110818.pdf
- ebIX Business Requirements for End of supply v3r1A 20110818.pdf
- ebIX Business Requirements for Notify MP Characteristics v3r1B 20120520.pdf
- ebIX Business Requirements for Query MP Characteristics v3r1A%

Homework:

- Each country should finalise the table explaining national additions to the change of supplier documents
- Ove will ask ebIX® CuS project how to notify Grid Access Provider (DSO) of Change of Supplier in a DataHub solution
- Everyone tries to find solutions on how to harmonise address fields
- Ove will make a first draft of a BRS from the project, including tables with national extensions to relevant documents and distribute to the participants for completion before next meeting

7 Next meetings

August: Monday 26th and Tuesday 27th, 10:00 – 17:00 and 09:00 – 16:00, Stockholm
November: Tuesday 12th and Wednesday 13th, 09:00 – 17:00 and 09:00 – 15:00, Denmark (Erritsø)
December: Wednesday 11th and Thursday 12th, 09:00 – 17:00 and 09:00 – 15:00, Helsinki

8 AOB

No items